



**October 27, 2004**

**Golden Triangle Business Roundtable  
Construction Industries Institute Committee  
Contractor Worker Assessment and Training**

**SKILLS ASSESSMENT AUDITING GUIDELINES**

The Golden Triangle Business Roundtable Construction Industries Institute/Workforce Development Committee has developed a guideline document for auditing skills assessment programs and compliance. These are suggestions the owner and contractor companies may want to use to help plan and implement a skills assessment auditing program.

Attached are:

- “Auditing Guidelines-Skills Assess” – Rev. 0
- “Key Points of Participation Policy” – Rev. 6
- “CII/Workforce Development Committee – List of Current Committee Members” (October 2004)

Please forward these documents to the appropriate people in your organization.

Regards,

Walter S. Almon  
Chairman  
CII Committee  
Golden Triangle Business Roundtable